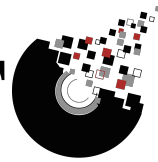


VC13 CHECKLIST



Worker-out _____ @ _____ Date Out

Worker-in _____ @ _____ Date Returned

PATRON HAS A 'PATRON AGREEMENT FORM' ON FILE

DUE _____ @ _____	
_____	_____
Print	Signature
(_____) - _____	_____
Contact #	CWID
<p>I have read The Sanford Media Center Policies and Procedures and by signing this form, I take full responsibility for this equipment. I agree to pay any late fees or fines for any loss or repair due to damages that may occur in my care. My signature guarantees that I am checking this out for personal use.</p>	

Canon GL-2 (VC 13)

out in

- Camera
- Lens Cap
- Velcro Backing Board for Camera
- (2) Batteries: BP-945 ___/
- Remote
- (1) A/V cable (yellow, red, white RCA plugs & s-video) YRW
- (1) Firewire cable
- (1) USB cable

AC adapter cables

- (1) cable plugs into wall
- (1) cable plugs into the camera
- (1) adapter box-connects them both
- Fully Functional (on/off; LCD works; tape plays; buttons work; wires ok; PLACE IN NOTES)**

<p>NOTES OUT:</p> <hr/> <p>NOTES IN:</p>
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Manfrotto Tripod

- Metal connector (connects to camera when released from tripod stand)
- All three (3) rubber feet are still intact
- Cranks, knobs and tighteners are present and in working order
- Fully Functional (legs extend; cranks present and tighten; plastic/metal not damaged; PLACE IN NOTES)**

IF ANY ITEM IS MISSING OR BROKEN, IT SHOULD NOT BE CHECKED IN/OUT W/OUT A SUPERVISOR'S APPROVAL.