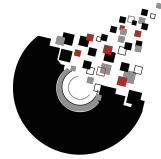


Zoom HR-CHECKLIST



Worker-out _____ @ _____ Date Out

Worker-in _____ @ _____ Date Returned

PATRON HAS A 'PATRON AGREEMENT FORM' ON FILE

DUE _____ @ _____

_____ | _____
Print **Signature**

(____) - _____ | _____
Contact # **CWID**

I have read The Sanford Media Center Policies and Procedures and by signing this form, I take full responsibility for this equipment. I agree to pay any late fees or fines for any loss or repair due to damages that may occur in my care. My signature guarantees that I am checking this out for personal use.

Zoom Handy Recorder 1 2 3 4

out in

- Zoom Recorder
- Green** rechargeable 'AA' batteries **<-CHARGE THESE UPON RETURN**
- SD Media Card 512mb_____/ 1gb_____/
- Drawstring pouch
- Tri-legged base
- Hand-held base
- Windscreen
- Battery charger
- AC adapter
- (1) USB cable
- (1) RCA cable to mini plug (red & white)
- Earbuds w/ foam covers
- Plastic divided tray
- OPTIONAL: Manual (make a note in the reservation book if they take the manual)
- Fully Functional (on/off; Screen works; buttons work; wires ok; PLACE IN NOTES)**

NOTES OUT:

NOTES IN:



IF ANY ITEM IS MISSING OR NOT WORKING, IT SHOULD NOT BE CHECKED IN/OUT WITHOUT A SUPERVISOR'S APPROVAL.